



TECH TIP

OFF-CAMPUS ACCESS ACCOUNTS FAQ

What are the Benefits of an Off-Campus Access Account?

As the name implies, an off-campus access account allows you to access Touro-Harlem Medical Library resources from off-campus. You will only have to login once each session to access all the resources.

What Do I Need to Get One?

A Touro ID (if you are a student or Touro employee) or a Touro-Harlem Medical Library bar code (if you are hospital based preceptor or faculty).

How Do I Sign-Up For An Off-Campus Access Account?

On any computer go to: accounts.tourolib.org

The screen below will appear.

Select Register Here



A new screen will appear:

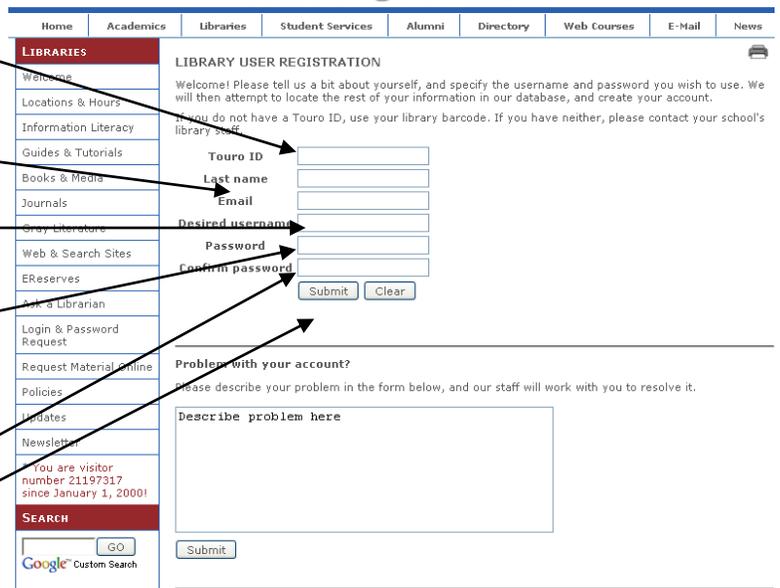
Enter the number from Touro ID WITHOUT the T and leading zeros

Enter your last name.

Enter a valid e-mail address (if you have a Touro e-mail address enter it)

Enter your desired user name (this does NOT have to be the same as your network login or your e-mail user name)

Enter whatever characters you wish to use for your password. This does NOT have to be the same as for your Touro e-mail or network login. Enter the password character again



Click SUBMIT

You'll receive a message that you've successfully logged on and offering you the option to change your password or e-mail address. Close the page. If you have a problem you will be given the opportunity to send a message asking for help.

When Do I Use My Off-Campus Access Account?

When you're off campus and select a resource where access is restricted to Touro-Harlem Medical Library users you'll be prompted for your username and password. This will happen when you select a resource from the listing of Proprietary Databases on the library's webpage, select a journal article with a Touro-Harlem link from PubMed, or link to any restricted resource on the Touro website.